



**NORTH AND EAST BURIAL GROUND COMMISSION
1081 HOPE STREET
BRISTOL, RI 02809**

The meeting of Wednesday February 11, 2015 was held at the Bristol State Court House, 240 High Street and was called to order by Chairman Charles Cavalconte at 6:02 PM. Present were Chairman Charles Cavalconte, Commissioner Jacob Begin, Commissioner, Susan Church, Commissioner Ed Carusi and Recording Secretary Carol Gafford. Commissioner James Riccio and Superintendent Enzly W. Ramsay Jr, were excused. The Minutes of the Wednesday January 14, 2015 meeting were read. Motion was made by Commissioner Church to approve the minutes, seconded by Commissioner Carusi and accepted by all. Chairman Cavalconte asked the Commission for a moment of silence to reflect on the purpose of the Commission.

SUPERINTENDENT'S and MONTHLY MAINTENANCE REPORT

CENSUS AND SALES REPORT (FY 2014-2015)

<u>Number of Burials for January 2015</u>		<u>FY2014-2015 TOTALS</u> <u>July 2014-June 2015</u>	
Number of Traditional Burials:	Jan. <u>6</u>	Standard Burials:	<u>30</u>
Number of internment of Cremains:	<u>1</u>	Cremation Burials:	<u>13</u>
Cremation Garden Burials	<u>0</u>	Cremation Garden Burials:	<u>5</u>
Sales of Traditional Graves	<u>2</u>	Traditional Grave Sales:	<u>17</u>
Immediate Need	<u>1</u>	Cremation Garden Sales:	<u>8</u>
Pre-Need	<u>1</u>		
Sales of Cremation Garden	<u>1</u>		
Immediate Need	<u>1</u>		
Pre-Need	<u>0</u>		

FINANCIAL REPORT

~Review of Current Revenue and Expense spreadsheet from the Treasurer's Office, Town of Bristol- Ongoing

~Review of Current Receipts and Expenses from Ramsay's, Inc.- Ongoing

~Budget Committee/Endowment Fund

Status: Chairman Cavalconte reviewed the January Sales and Census numbers from Ramsay Inc., and the monthly Revenue and Expense Statement for NBG from the Town of Bristol.

Action: Ongoing

~Additions To Revenue And Income Statement

SEASONAL AND SPECIAL PROJECTS

~Website

Status: Commissioner Begin is working on modifications from the NBG portion of the new town website and provided a spreadsheet with problems to be corrected. He and Commissioner Carusi are working on design and content. Chairman Cavalconte will review and update the FAQ information. Superintendent Ramsay and L. Ramsay will work on new forms that will be helpful to families and funeral directors including a general price list for cemetery goods and services. The Commission also discussed having a page that lets people contact the Cemetery Commission easily and efficiently. C. Gafford will supply a list of relevant and related websites for genealogical research.

Action: April 2015

~Rules and Regulations

Status: The revised Rules and Regulations have been sent to Lis. They will get posted to the old and new website. Discussion included whether to give a copy to families at the time of purchase or interment and whether they were sent to funeral directors.

Action: Ongoing

~BCWA Water Pipe Project

Status: Chairman Cavalconte is working on a letter to the Bristol Water Authority and will continue to work on this issue and keep the North and East Burial Ground Commission informed.

Action: Ongoing

~Road Repair

Status: There was no update at this time cemetery road repairs. Superintendent Ramsay will keep the Board informed of any updates to this

Action: Research/ under consideration

~NBG Chapel Painting

Status: Chairman Cavalconte spoke with Bristol Historical and Preservation Society curator Ray Battcher regarding original color of the trim and he stated that it was off white.

Action: Ongoing

~Water Faucet

Status: In the far west entrance there is a farm type hydrant that needs to be replaced. Superintendent Ramsay will update the Commission when this is completed.

Action: Ongoing

CAPITAL IMPROVEMENTS

~Natural/Green Burials/ Memorial Grove/Scattering Garden

Status: The Commission will continue to discuss options for natural burying grounds and a scattering garden for ashes. Discussion and research will continue over future meetings.

Action: Under Consideration, Conversation/ Research

COMMUNITY RELATIONS AND SPECIAL EVENTS

~Archival/Preservation Committee Action/ Status: Currently Tabled

Status: The Archival/Preservation Committee has been tabled to a future meeting and Chairman Cavalconte and Secretary Gafford will work on this project.

Action: Tabled

~Cemetery Tree Responsibility

Status: Superintendent Ramsay will update the Commission as to the tree situation in the North Burial Ground and the possibilities of working with the Tree Warden for tree acquisitions.

Action: Ongoing

~Walking Tours

Status: Commissioner Begin will keep the Commission informed of upcoming Walking Tours.

Action: Ongoing; Update/information

ON GOING PROJECTS/ CONVERSATIONS

Pending Information



NEW BUSINESS

~ There was no new business

The next meeting of the North and East Burial Ground Commission will be on Wednesday March 18, 2015 at 6:00PM

Chairman Cavalconte entertained a motion to adjourn. Motion was made by Commissioner Begin and seconded by Commissioner Carusi. Meeting adjourned at 7:02PM

**Respectfully Submitted and Approved for Record
Wednesday April 8, 2015
Carol Gafford, Recording Secretary.**