



NORTH AND EAST BURIAL GROUND COMMISSION
1081 HOPE STREET
BRISTOL, RI 02809

The meeting of Wednesday May 13, 2015 was held at the Bristol State Court House, 240 High Street and was called to order by Chairman Charles Cavalconte at 6:09 PM. Present were Chairman Charles Cavalconte, Commissioner Jacob Begin, Commissioner James Riccio, Commissioner Ed Carusi, Superintendent Enzly W. Ramsay Jr and Recording Secretary Carol Gafford. Commissioner Susan Church was excused. The Minutes of the Wednesday April 8, 2015 meeting were read. Motion was made by Commissioner Carusi to approve the minutes, seconded by Commissioner Riccio and accepted by all. Chairman Cavalconte asked the Commission for a moment of silence to reflect on the purpose of the Commission.

SUPERINTENDENT’S and MONTHLY MAINTENANCE REPORT

CENSUS AND SALES REPORT (FY 2014-2015)

<u>Number of Burials for April 2015</u>		<u>FY2014-2015 TOTALS</u> <u>July 2014-June 2015</u>	
Number of Traditional Burials:	April <u>8</u>	Standard Burials:	<u>38</u>
Number of internment of Remains:	<u>4</u>	Cremation Burials:	<u>17</u>
Cremation Garden Burials	<u>0</u>	Cremation Garden Burials:	<u>5</u>
Sales of Traditional Graves	<u>4</u>	Traditional Grave Sales:	<u>21</u>
Immediate Need	<u>2</u>	Cremation Garden Sales:	<u>8</u>
Pre-Need	<u>2</u>	Infant Burial	<u>1</u>
Sales of Cremation Garden	<u>0</u>		
Immediate Need	<u>0</u>		
Pre-Need	<u>0</u>		

FINANCIAL REPORT

~Review of Current Revenue and Expense spreadsheet from the Treasurer’s Office, Town of Bristol- Action: Ongoing

~Review of Current Receipts and Expenses from Ramsay’s, Inc.- Chairman Cavalconte reviewed the April Sales and Census numbers from Ramsay Inc.

~Budget Committee/Endowment Fund Status - Chairman Cavalconte reviewed the monthly Revenue and Expense Statement for NBG from the Town of Bristol. The Commission discussed the budget for the 2015-2016 year.

Action: Ongoing

~Additions To Revenue And Income Statement

SEASONAL AND SPECIAL PROJECTS

~Website

Status: Commissioner Carusi informed the Commission that he had attended the town workshop to learn the new web page and how we can post agendas and minutes. The Commission discussed items to be posted on the new website including Rules and Regulations and other information. The Town web site is brand new and is still a work in progress. The Commission continues to work on the FAQ page. The Commission continues to work diligently to update the new web page.

Commissioner Carusi noted that Roger Williams University will be conducting their Day of Service and would like to include the Cemetery as a project.

Commissioner Carusi also noted that there has been no update on the energy audit and assessment on the lighting in the Chapel Building. Chariman Cavalconte noted that he had spoken with Karen Mello, head of Clean-up Day in Bristol, and has asked that the cemeteries be considered an area for clean-up next year.

Action: June 2015

~Rules and Regulations

Status: The Rules and Regulations will get posted to the old and new website which is still under construction at this time.

Action: Ongoing

~BCWA Water Pipe Project

Status: Chairman Cavalconte continues to work on this issue and will keep the Commission informed.

Action: Ongoing

~Road Repair Status

Superintendent Ramsay continues to investigate the towns paving program for 2015 and see if the North Burial Ground road work can be part of that. He will report back to the Commission at the next meeting.

Action: Research/ under consideration

~NBG Chapel Painting

Status: Action: Ongoing

~Water Faucet

Status: Superintendent Ramsay will update the Commission when the hydrant in the far west entrance is replaced.

Action: Ongoing

CAPITAL IMPROVEMENTS

~Natural/Green Burials/ Memorial Grove/Scattering Garden

Status: The Commission will continue to discuss options for natural burying grounds and a scattering garden for ashes. Discussion and research will continue over future meetings.

Action: Under Consideration, Conversation/ Research

COMMUNITY RELATIONS AND SPECIAL EVENTS

~Archival/Preservation Committee Action/ Status: Currently Tabled

Status: The Archival/Preservation Committee has been tabled to a future meeting and Chairman Cavalconte and Secretary Gafford will work on this project.

Action: Tabled

~Cemetery Tree Responsibility

Status: There is no update at this time. Superintendent Ramsay will keep the Commission informed on any tree plan for the cemetery.

Action: Ongoing

~Walking Tours

Status: Commissioner Begin will keep the Commission informed of upcoming Walking Tours.

Action: Ongoing; Update/information

ON GOING PROJECTS/ CONVERSATIONS

Superintendent Ramsay informed the board that the scouts will not be doing the whitewashing of the outer cemetery walls by Memorial Day.



NEW BUSINESS

There was no new business.

The next meeting of the North and East Burial Ground Commission will be on Wednesday June 10, 2015 at 6:00PM

Chairman Cavalconte entertained a motion to adjourn. Motion was made by Commissioner Begin and seconded by Commissioner Carusi. Meeting adjourned at 7:03PM

**Respectfully Submitted and Approved for Record
Wednesday June 10, 2015
Carol Gafford, Recording Secretary.**