



**NORTH AND EAST BURIAL GROUND COMMISSION
1081 HOPE STREET
BRISTOL, RI 02809**

The meeting of Wednesday August 19, 2015 was held at the Bristol State Court House, 240 High Street and was called to order by Chairman Charles Cavalconte at 6:03 PM. Present were Chairman Charles Cavalconte, Commissioner Jacob Begin, Commissioner James Riccio Superintendent Enzly W. Ramsay Jr and Recording Secretary Carol Gafford. Commissioners Ed Carusi and Susan Church were excused. The Minutes of the Wednesday July 15, 2015 meeting were read. Motion was made by Commissioner Riccio to approve the minutes, seconded by Commissioner Begin and accepted by all.

A moment of silence was held to remember the purpose and service of the Commission.

SUPERINTENDENT’S and MONTHLY MAINTENANCE REPORT

CENSUS AND SALES REPORT (FY 2015-2016)

<u>Number of Burials for July 2015</u>		<u>FY2015-2016 TOTALS</u> <u>July 2015-June 2016</u>	
Number of Traditional Burials:	June <u>2</u>	Standard Burials:	<u>2</u>
Number of internment of Remains:	<u>3</u>	Cremation Burials:	<u>3</u>
Cremation Garden Burials	<u>0</u>	Cremation Garden Burials:	<u>0</u>
Sales of Traditional Graves	<u>2</u>	Traditional Grave Sales:	<u>2</u>
Immediate Need	<u>1</u>	Cremation Garden Sales:	<u>1</u>
Pre-Need	<u>1</u>	Infant Burial	<u>0</u>
Sales of Cremation Garden	<u>1</u>		
Immediate Need	<u>0</u>		
Pre-Need	<u>1</u>		

FINANCIAL REPORT

~Review of Current Revenue and Expense spreadsheet from the Treasurer’s Office, Town of Bristol- Action: Ongoing

~Review of Current Receipts and Expenses from Ramsay’s, Inc.- Chairman Cavalconte reviewed the July Sales and Census numbers from Ramsay Inc.

~Budget Committee/Endowment Fund Status - Chairman Cavalconte reviewed the monthly Revenue and Expense Statement for NBG from the Town of Bristol.

Action: Ongoing

~Additions To Revenue And Income Statement – None at this time.

SEASONAL AND SPECIAL PROJECTS

~Website

Status: There was no update on the Town Website. Chairman Cavalconte is accepting suggestions for items to post including new web content or blog material, posting the Chairmans' letter, dates for upcoming cemetery walks, cemetery forms and revised Rules and Regulations. Recording Secretary C. Gafford suggested a list of genealogical sites appropriate for the NEBG..

Action: Ongoing

~Rules and Regulations

Status: The Rules and Regulations will get posted to the old and new website which is still under construction at this time.

Action: Ongoing

~BCWA Water Pipe Project

Status: Chairman Cavalconte continues to work on this issue and will keep the Commission informed.

Action: Ongoing

~Road Repair Status

Discussion was held on having the road repaired and at this time Chairman Cavalconte would like to have the front and back roads sealed.

Action: Research/ under consideration

~NBG Chapel Painting

Status: **Action:** Chairman Cavalconte received proposals regarding repairs to the Chapel. A motion was made to hire Mr. Millard to do repairs on the NBG Chapel not to exceed \$1000. Motion made by Commissioner Riccio and seconded by Commissioner Begin. Superintendent Ramsay is working on trimming and shaping the trees at the chapel as there has been some damage due to recent storms.

~Water Faucet

Status: Superintendent Ramsay will update the Commission when the hydrant in the far west entrance is replaced.

Action: Ongoing

~EBG Fence Repair and Funding/DAR Grant Research

Status: Superintendent Ramsay stated that the RWU students are all set to paint the EBG Fence and he will organize this.

Action: Ongoing

~Foundation Fees

Status: Superintendent Ramsay proposed a new fee schedule. The Commission discussed new fees. Motion was made to accept new fee proposal by Commissioner Riccio, seconded by Commissioner Begin and accepted by all. This will now be forwarded to the Town Council through liaison Ed Stuart for approval.

Action: Ongoing

CAPITAL IMPROVEMENTS

~Natural/Green Burials/ Memorial Grove/Scattering Garden

Status: The Commission will continue to discuss options for natural burying grounds and a scattering garden for ashes. Discussion and research will continue over future meetings.

Action: Under Consideration, Conversation/ Research

COMMUNITY RELATIONS AND SPECIAL EVENTS

~Archival/Preservation Committee Action/ Status: Currently Tabled

Status: The Archival/Preservation Committee has been tabled to a future meeting and Chairman Cavalconte and Secretary Gafford will work on this project.

Action: Tabled

~Cemetery Tree Responsibility/Plan

Status: Chairman Cavalconte would like to get a better idea of how much will be needed for Tree Planting. Discussion ensued on Tree Planting and a motion was made to plant a new tree when the cemetery loses an existing tree. Motion made by Commissioner Begin and 2nd by Commissioner Riccio.

Action: Ongoing

~Walking Tours

Status: Commissioner Begin would like to plan walking tours in October to coincide with RI Archaeology month. He will keep the Commission informed.

Action: Ongoing; Update/information

ON GOING PROJECTS/ CONVERSATIONS

Chairman Cavalconte would also like to have the Boy Scouts whitewash the NBG wall on Hope St.



NEW BUSINESS

Increased pricing of fees for memorial stone foundations.

The next meeting of the North and East Burial Ground Commission will be on Wednesday September 9, 2015 at 6:00PM

Chairman Cavalconte entertained a motion to adjourn. Motion was made by Commissioner Riccio and seconded by Chairman Begin . Meeting adjourned at 7:00PM

Respectfully Submitted and Approved for Record

Wednesday September 9, 2015

Carol Gafford, Recording Secretary.